



## Monitoring and Evaluation for Results

Programmes and projects are expected to reach specific goals. They involve multiple components, each with multiple activities, sometimes implemented in various parts of the country. Those activities require monitoring and evaluation in a results-based management (RBM) context. Donors, beneficiaries and national agencies should be able to measure the progress of ongoing activities and assess outcomes. This seminar presents a comprehensive tool-kit and best practices for implementing a performance-based framework.



### TARGET AUDIENCE:

- **Monitoring and Evaluation Officers**
- **Projects and Programmes Coordinators and Managers**
- **Sector Managers**

**DURATION:** 2 weeks

## PRACTICAL OBJECTIVES

- ✓ **Master** the process of setting up a results-based monitoring and evaluation system for projects and programmes.
- ✓ **Understand** the techniques and tools to plan, monitor and evaluate project performance for the short, medium and long-term results.
- ✓ **Identify** information needs and data collection methods.
- ✓ **Design** performance management systems to meet the stakeholders' needs for information and decision making.

## SEMINAR TOPICS

- **Performance and Results-Based Management:** Results and accountability requirements. RBM principles applied to the operational project management. The results chain: outputs, effect, impact. Management requirements to achieve the desired effect.
- **Performance Indicators:** Indicator selection and validation: quantitative and qualitative (nominal and ordinal variables) indicators, outcome and impact indicators, indirect indicators (proxy). Data collection and analysis. Best practices for developing questionnaires and interview guides. Data collection and data analysis: quantitative and qualitative methods, data triangulation, and identification of potential sources of bias. Indicator sheets.
- **Monitoring and Evaluation:** Review of the ten steps to design and implement a sustainable monitoring and evaluation system. Developing a plan for evaluation during various phases of a project or programme (ex-ante, mid-term and at project closure).
- **Developing a Monitoring and Evaluation System:** Linking the indicators database to the operational planning. Monitoring reports and project or programme status. Building and using dashboards to track-down progress.

